



Consignment Agreement

The Signature Gifts Shop is located directly within the Leamington Arts Centre (LAC). LAC is a not for profit, charitable arts and cultural organization administered by the South Essex Arts Association (SEAA). The SEAA's objective is to promote excellence in artistic expression and encourage traditional and contemporary forms of visual art in Essex County and its surrounding regions.

Name: _____ Business Name: _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Country: _____

Telephone: _____ E-mail: _____

Terms and Conditions:

1. CONSIGNMENT: Seventy percent (70%) of the sale proceeds of each item shall be paid to the consigner and thirty percent (30%) shall be retained by the South Essex Arts Association (SEAA)/Leamington Arts Centre (LAC) as the consignee.
2. ELIGIBILITY: Consigner must be a current paid member of the SEAA/LAC. No exceptions. Expiration of membership status will result in the removal of consignment items from the gift shop. All consignment items MUST be for sale.
3. DISPLAY: 2D wall artwork must be ready to hang with wired back. 3D free standing artwork must be stable and secure. Specialized items like jewelry, glassware, etc., must accompany its own display stand suitable for the gift shop. Items for sale in the gift shop may be changed at any time by the consigner.
4. LIMITATIONS: A maximum sale price of \$200.00 for any single item in the gift shop. The number of consignment items accepted will be based on size, space availability and the number of similar works already for sale in the gift shop. Any exceptions are at the discretion of the SEAA/LAC Director.
5. DURATION & RENEWAL: Consignment term is open ended for the duration of the consigner's membership with the LAC/SEAA. The consignment agreement will automatically be renewed with membership renewal.
6. TERMINATION: The LAC/SEAA reserves the right to end the consignment agreement at any time at their discretion or remove an item from display to storage for a period of time. The consigner may also end the agreement at any time and withdrawal any unsold items.
7. UNSOLD: All unsold items must be collected by the consigner within 12 months from the end date of consignment agreement. All unsold consignment items not collected after which time will WITHOUT FURTHER NOTICE, automatically become property of the LAC/SEAA.
8. REDUCTIONS: Prices may be reduced at any time at the discretion of the consigner. The LAC/SEAA as the consignee may also offer sales or other promos from time to time; in this case the reduction will be deducted from the consignee's commission percentage and the consigner will retain their full amount of 70% unless otherwise agreed upon.
9. PAYMMENTS: Sales cheques are issued within 30-60 days of the item sale date. Lower valued sales items under \$20 will be held until a greater total sale amount has transacted.
10. LIABILITY: the LAC/SEAA assumes no liability for the loss or damage of any item on consignment and the consigner assumes all risks and liabilities.

By signing below the consigner agrees to all terms and conditions outline herein.

Signature: _____ Date: _____

OFFICE USE ONLY		
Consignee No. _____	Approved By: _____	Date: _____