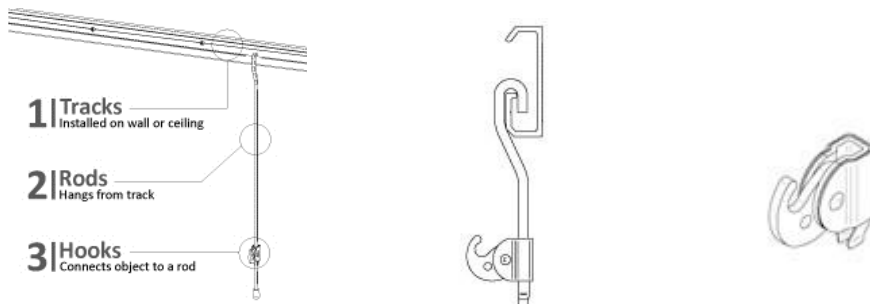


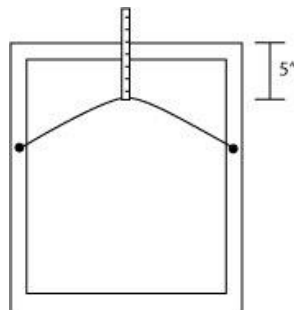
Preparing your Artwork for Exhibit at the LAC

The LAC uses a state-of-the-art hanging system specifically designed for contemporary art galleries to ease in transitions between exhibitions and the installation of new artworks. Our system is the most rugged and heavy-duty of all the systems designed by the manufacturer. The system is based on rods, making it ideal for strength and anti-theft. We have a selection of three rod lengths ranging from 1-4 feet which suspend from an open-faced, heavy duty wall track. The artwork hangs on a self-locking robust metal hook that is fully adjustable to any position along the hanging rod from nearly floor to ceiling. The functional set up avoids damaging and putting holes in our walls because we are able hang artwork **without nails**. Further, it gives us complete control over the height, location and weight of our wall hangings. It is simple, clean and indefinitely interchangeable, we can easily adjust the distance between rods or hang several artworks on single rod, unlocking the plethora of opportunities for different installation designs.



Preparation of Artwork

Prepare your artwork for installation by attaching **wire** to the backs, it the safest, most reliable and easiest to work with method. Picture wire hanging kits can be purchased at a variety of arts and crafts supply stores such as Michaels and even at retails stores like Wal-Mart. **Saw-tooth hangers** are **not** reliable, nor conducive to the hanging system (and you won't appear professional if you use them). It's also recommended to put little rubber or felt pads on the back of the piece at the bottom. This helps to protect the wall from any paint rubbing off the frame and will help keep the piece in place and level.



Glue, tape and adhesives are **not** suitable for mounting hanging hardware to backs of frames. Protect your art, use screws.

Inventory List

Create a list that includes **title, media, size and sale price** for each piece submitted. This list will be used to create labels and for insurance while your piece is under our care and protection. At the top of the list should indicate your name, exhibition title and contact information. (note – size of artwork is generally listed height first - height" x width")

Example: *Landscape Masterpiece*. Digital Photography, 24" x 36" \$250

Artwork Labels

Identify each piece on the inventory list with a label on the **bottom right hand corner** of the artwork with the same corresponding information from your inventory list.